**School or Center**

Name of School

Address

City State Zip

Phone ( ) Fax ( )

School Email Address School Website Address

Hours of Operation at School or Center

Secretary Secretary’s Email

School Board Chairman School Portal Administrator

**Principal and Early Childhood Director**

Name Spouse Assistant Principal

Home Address

City State Zip

School Email Address Home Email Address

***(It is important to have an email address you frequently use. Thank you.)***

Cell Phone ( ) Home Phone ( )

Early Childhood Director Email

Early Childhood Director Phone ( ) EC Fax ( )

**Enrollment Breakdown**

**Early Childhood Center**

 Infants 3 year olds Prekindergarten

 Toddlers (1-2 year olds) 4 year olds

  ***Total Enrollment of* Early Childhood *Section***

**Elementary and High School**

 Kindergarten Grade 5 Grade 9

 Grade 1 Grade 6 Grade 10

 Grade 2 Grade 7 Grade 11

 Grade 3 Grade 8 Grade 12

 Grade 4

 ***Total Enrollment of* Elementary *Section***

 ***Total Enrollment of* High School *Section***

Completed**: School Lutheran Annual Form** *(Return to Synod by 9-15-16 (also send copy to District)* **Yes No**

Completed**: School Statistical Report** (Only Online this year - *Return to Synod by 11-1-16 (also copy to District)* **Yes No**

***Please send this “Information form” and a copy of each report that is listed above to the District Office.***

***If you have a question, contact Julie at*** ***jtyler@mid-southlcms.com******. Thank you****.*