**Pastoral Administrator's Annual Report**

This is an annual report to be completed by every pastor in the Mid-South District who supervised the work of a Deacon during the year. This report is to be returned to President at the Mid-South District Office **by December 1**.

Name of Pastoral Administrator:

Name of Deacon being supervised:

Ministry location for the Deacon:

Areas of ministry the Deacon covers:

Report:

1. I met with the Deacon on

 a weekly basis during the year.

 monthly basis during the year .

 Other. Please Explain:

2. I evaluated

 all of his sermons before he preached them.

 he does not preach.

3. I reviewed the work of the Deacon with him on a

 a weekly basis during the year.

 monthly basis during the year .

 Other. Please Explain:

4. I took the Deacon with me on

 hospital visits

 visits to homebound persons

 evangelism calls

 calls

5. I consulted with the Deacon's course instructor in the past months to determine his progress in the current course.

6. Concerns which need to be addressed:

7. I wish to see the Deacon's ministry expand in to include the following new areas:

Signed Date:

Please Return to the Mid-South District via email at: ahawkins@mid-southlcms.com

or via mail:

The Mid-South District

Deacon Program

1675 Wynne Rd.

Cordova, TN 38016