

MEMO TO: District Pastors
FROM: Angela Fowler
DATE March 1, 2018
SUBJECT: 2018 East Pastors' Conference

The 2018 East Pastors' Conference is quickly approaching. Included in this e-mail is everything you need to know to prepare for the conference. Online registration can be completed by clicking on East Pastor's Conference Registration on the home page and following the instructions there.

You will not be required to call the hotel for room reservations for this conference. The hotel requires a rooming list from the District. To assist us in making your reservations, **please indicate your roommate and your date of arrival and departure on your registration form.** Rooms are reserved for the conference through April 2, 2018. We must have your reservation by then. After that date, any rooms not reserved will be released back to the hotel.

Online registration can be completed by going to the District website (www.mid-southlcms.com). Click on East Pastor's Conference Registration on the home page and following the instructions there.

Thank you in advance for your cooperation. I look forward to seeing you at the conference.

When and where is the conference to be held?

April 30 - May 2, 2018

**Grace Lutheran Church
2041 Madison Street
Clarksville, TN 37043**

Telephone: 931-647-6750

Lodging

**Hampton Inn
3091 Clay Lewis Road
Clarksville, TN 37040**

Please return the enclosed registration form by April 2 with your check, along with your roommate's name. The rate is \$128.50 per night for a private room or \$64.25 per night if you will be sharing with another Pastor. If your spouse is attending with you, your room rate will be \$128.50 per night.

Meals

The conference fee for meals provides five meals and all breaks.

NOTE: No lunch will be served on Monday and Wednesday for our group. You will need to eat lunch before you arrive on Monday.

What is the cost?

Registration Fee	\$ 95.00
Meals - includes 5 meals and all breaks	50.00
Hotel Accommodations (Shared Room)	<u>128.50</u>
TOTAL	\$ 273.50

NOTE: If you want a single room, your total cost will be \$402.00.

RETIRED PASTORS (See "Retired Pastors" Below)

Your wives are invited to attend. We would ask that you pay an additional \$50 for the meals if they plan on eating with you. If your wife is attending and will be eating meals with you, your total cost will be \$452.00.

If more than one pastor from a congregation is attending, the congregation pays for each pastor's meals and accommodations but only one registration fee. Per the standing rules adopted by the conference, all District congregations (including those vacant, served part-time or served by a deacon) are expected to pay the registration fee. In addition, even when a Pastor is unable to attend the conference, his congregation is still expected to pay the registration fee.

Registration

All congregations are requested to pay the \$95.00 registration fee even if no pastor attends from the church.

The registration fee includes room and meal expenses for retired pastors, speakers' honorariums and travel expenses, and conference meeting room and hospitality expenses.

Mileage Reimbursement

This expense is the responsibility of the congregation.

Retired Pastors

Retired Pastors, who are members of the Mid-South District, are guests of the conference. The conference will pay the retired Pastors' registration fee, lodging (sharing with another pastor), and meal expense. The district will be billed for room charges. If you do not have a roommate, a retired pastor should pay an additional \$128.50 (\$64.25 per night) for the room.

There will be no reimbursement for mileage.

Retired Pastors are expected to pay for any spousal lodging and meals. Please send a check for \$178.50 to the Mid-South District for expenses for your spouse, which includes ½ the room rate and meals for your spouse.

Program

The conference agenda is coming soon.

Social Activity

There will be a tour and tasting at the Old Glory Distilling Co. on Tuesday night, May 1st. Dinner will be served at the Distillery following the tasting.

Special Note

The conference fee for meals **does not include lunch on Monday and Wednesday**. If you eat either of those meals at the hotel restaurant, please remember that these meals are “on your own” and you will need to pay the restaurant at the time of the meal.